



**Title:** Architectural Historian (CMEC CR 18-005)

**Firm:** Cox|McLain Environmental Consulting, Inc. (CMEC)

**Location:** Austin, Houston, or Irving, TX, or Tulsa, OK

**Timeline:** Indefinite; open until filled

**Job Description:** The primary function of the Historian or Architectural Historian position is to support the CMEC Cultural Resources Program as needed with fieldwork and subsequent report preparation. Duties may include planning, implementing, supporting, and/or personally conducting archival research and historic resources field studies independently and/or at the direction of other Architectural Historians, Principal Investigators, Firm Principals, and/or environmental Project Managers; client, resource agency, and landowner/land agent coordination; preparation of documents such as background studies, agency coordination letters, Section 106 consultation, Section 4(f) analyses, and technical reports for client and regulatory review (primary regulatory agencies: Texas Historical Commission, Texas Department of Transportation, Oklahoma Department of Transportation, and Oklahoma State Historic Preservation Office); and preparation of historic resources sections for environmental documents (e.g., NEPA Environmental Assessments, Environmental Impact Statements) for projects throughout Texas, Oklahoma, and surrounding states.

Compensation for this full-time position will include a competitive salary and benefits package (health insurance, vacation, profit sharing, etc.).

**Qualifications:** The successful applicant will meet, at a minimum, the Secretary of the Interior's Qualifications Standards for history or architectural history. Also **required:** strong writing skills, survey experience, strong research skills, an overall dedication to excellence, a strong work ethic, a demonstrated ability to work independently and collaboratively, the ability to work in difficult conditions (e.g., Texas summer heat), and valid driver's license. **Preferred (please note any expertise with the following):** Knowledge of Texas and/or Oklahoma history and architecture; knowledge of preservation laws and processes; familiarity with NHPA/NEPA compliance; previous experience conducting Section 106 report documentation and survey work for DOTs and/or other federal or state governmental agencies; writing National Register nominations or Historic American Buildings Survey/Historic American Engineering Record (HABS/HAER) documentation; conducting cell tower survey and report documentation; prior experience with budgeting, report production/quality control, and/or management of personnel; previous consulting experience; TxDOT precertifications for 2.7.2, 2.15.1 and 2.15.2 or eligibility to obtain them; experience with historic resource database management; experience with large projects (300+ resources); public history experience including developing content for lay audiences, educational materials, and public outreach. Candidates already based in Texas or Oklahoma are also preferred.

If you are interested in a challenging and rewarding opportunity with a growing firm, please e-mail (in PDF or MS Word format) a short sample of original writing (e.g., an excerpt from a consulting report, honors or degree thesis, or research paper), cover letter, resume, and contact information for three references to [jobs@coxmcclain.com](mailto:jobs@coxmcclain.com). Please include the following as the subject line of your email: **CMEC CR 2018-005**. CMEC is an Equal Opportunity Employer.

**Website:** [www.coxmcclain.com](http://www.coxmcclain.com)

**Contact:** E-mail: [jobs@coxmcclain.com](mailto:jobs@coxmcclain.com) (remember to include **CMEC CR 2018-005** in subject line)  
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