



Title: Environmental Project Manager

Firm: Cox|McLain Environmental Consulting, Inc. (CMEC)

Location: Houston, TX office

Job Description: CMEC is seeking a qualified, energetic, self-motivated, and resourceful Environmental Project Manager to join our team. Position would preferably be in our Houston office. Duties may include preparation of environmental regulatory compliance documents, socioeconomic data collection and analysis, community impact analysis, Environmental Justice and Limited English Proficiency data collection and analysis, land use mapping, review of local plans and policies, indirect and cumulative impact analysis support, field investigations, public meeting preparation and support, collaborating with teams of discipline specialist, hazardous materials database searches, and permitting support. Compensation will include a competitive salary and benefits package (health, vacation, profit sharing, etc...)

Qualifications: Candidates should have a background in the National Environmental Policy Act (NEPA) and environmental permitting, experience in transportation projects (especially TxDOT experience); be able to lead and support the analysis of environmental impacts; and be able to manage projects and/or tasks in a collaborative setting with multiple disciplines. Candidates should have a proven experience providing a range of support to projects in a consulting environment.

Responsibilities will include preparing environmental and permitting documents in compliance with applicable governing statutes and implementing regulations; providing planning support in the design of major infrastructure projects; and supporting agency involvement, permitting, and public participation activities.

The person in this position will help support transportation and other projects primarily in Texas and Oklahoma, with a focus on highway, rail and transit projects, manage large tasks assignments and small-scale projects, perform complex analyses and studies, and interface with clients, agencies and the public. This person will take the lead in preparing NEPA documents and permit applications working with environmental staff and engineering clients. This position is ideal for an environmental project manager who is seeking career growth and challenging work in a multidisciplinary team environment. Experience working for a small multidisciplinary environmental firm is a plus.

Experience Required:

- 5-10 years of experience required in environmental planning, documentation, assessment, permitting, and other related processes;
- TxDOT experience strongly preferred;
- Working knowledge of NEPA environmental compliance requirements and demonstrated document preparation and clearance experience;
- Working understanding of US Army Corps of Engineers Section 404/10 and other federal permits as well as state wetlands permitting is strongly preferred;
- Strong computer skills and proficiency in Microsoft Word, Excel, Adobe/Nuance pdf, and PowerPoint. Ability to facilitate use of GIS for analysis purposes is necessary;
- Position requires the flexibility to travel for project and field work throughout Texas;



- The candidate must have excellent research, analytical, and writing/communication skills plus attention to detail and commitment to quality and professionalism.
- Bilingual (English/Spanish) a plus.

Education Required:

- B.S. in Planning, Environmental Science, or a related field.
- Master's degree in pertinent field is preferred. Provide other certification information if available (American Institute of Planners, OSHA 30 hour, HAZWOPER, CPESC or CESSWI).

If you are interested in a challenging and rewarding opportunity with a growing firm, please e-mail (in PDF, RTF, or MS Word format) a cover letter, resume, and contact information for three references to jobs@coxmcclain.com. Please include the following as the subject line of your email: **Houston Environmental Project Manager 2017**.

CMEC is an Equal Opportunity Employer.

Website: www.coxmcclain.com

Contact: E-mail: jobs@coxmcclain.com (remember to include **Houston Environmental Project Manager 2017** in subject line)