



**Title:** Environmental Planner

**Firm:** Cox|McLain Environmental Consulting, Inc. (CMEC)

**Location:** Irving, Texas or Tulsa, Oklahoma

**Job Description:** CMEC is seeking a qualified, energetic, self-motivated, and resourceful Environmental Planner to join our team. Duties may include proposal support, field investigations, public meeting preparation and support, managing teams of discipline specialists, client coordination, preparation of regulatory compliance documents, QA/QC reviews, and permitting support. Job may include travel and physical work in rough terrain, inclement weather, exposure to wild animals, etc. Compensation will include a competitive salary and benefits package (health, vacation, profit sharing, etc.).

**Qualifications:** Candidates should have a background in the National Environmental Policy Act (NEPA) and environmental permitting; experience in transportation projects (especially TxDOT and/or ODOT experience) is a plus; be able to lead and support the analysis of environmental impacts; and be able to manage projects and/or tasks in a collaborative setting with multiple disciplines. Candidates should have proven experience providing a range of support to projects in a consulting environment.

Responsibilities will include preparing socioeconomic and environmental justice analysis; preparing environmental and permitting documents in compliance with applicable governing statutes and implementing regulations; providing planning support in the design of major infrastructure projects; and supporting agency involvement, permitting, and public participation activities.

The person in this position will help support environmental documentation projects primarily in Texas or Oklahoma, and potentially elsewhere in the Southwest, with a focus on highway, rail, and transit projects; manage task assignments and small-scale projects; perform complex analyses and studies; and potentially interface with clients, agencies, and the public. This person will take the lead on human environment tasks to contribute to preparing NEPA documents working with environmental staff and engineering clients. This position is ideal for an environmental planner/scientist who is seeking career growth and challenging work in a multidisciplinary team environment. Experience working for a small multidisciplinary environmental firm is a plus.

Experience Required:

- 2-5 years of experience required in environmental planning, documentation, assessment, permitting, and other related processes;
- Experience with U.S. Census and related data collection and analysis, including strong understanding of GIS component;
- Working knowledge of NEPA environmental compliance requirements and document preparation and clearance experience;
- Working understanding of US Army Corps of Engineers (USACE) Section 404/10 and other federal permits, as well as state wetlands permitting is strongly preferred;



- Working knowledge of agencies including FHWA, FRA, FTA, FAA, and local/regional agency's transportation planning processes is strongly preferred;
- TxDOT and/or ODOT experience preferred;
- Strong computer skills and proficiency in Microsoft Word, Excel, Adobe/Nuance pdf, and PowerPoint. Ability to facilitate use of GIS for analysis purposes is necessary;
- Position requires the flexibility to travel for project and fieldwork throughout Texas and Oklahoma;
- The candidate must have excellent research, analytical, and writing/communication skills plus attention to detail and commitment to quality and professionalism
- Position requires demonstrated skill in project and budget management, and commitment to QA/QC practices;
- A valid driver's license is required; and
- Bilingual (English/Spanish) a plus.

Education Required:

- B.S. in Planning, Environmental Science, or related field.
- Master's degree in Planning or other pertinent field is preferred; certification would be beneficial.

Provide other certification information if available (e.g. American Institute of Planners, OSHA 30 hour, HAZWOPER, CPESC, CESSWI, etc.)

If you are interested in a challenging and rewarding opportunity with a growing firm, please e-mail (in PDF, RTF, or MS Word format) a cover letter, resume, and contact information for three references to [jobs@coxmclain.com](mailto:jobs@coxmclain.com). Please include the following in the subject line of your email: **Environmental Planner 2018**. CMEC is an Equal Opportunity Employer.

**Website:** [www.coxmclain.com](http://www.coxmclain.com)

**Contact:** Email: [jobs@coxmclain.com](mailto:jobs@coxmclain.com) (include **Environmental Planner 2018** in subject Line)

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