



Title: Senior Environmental Project Manager/Houston Office Manager

Firm: Cox|McLain Environmental Consulting, Inc. (CMEC) (www.coxmclain.com)

Location: Houston, TX

Job Description: CMEC is seeking a qualified, energetic, self-motivated, and entrepreneurial Senior Environmental Project Manager/Houston Office Manager to join our team. Duties may include business development, proposal preparation, field investigations, managing discipline specialists, client coordination, preparation of environmental regulatory compliance documents, QA/QC reviews, and permitting support. Compensation will include a competitive salary, bonus incentive program, and benefits package (health, vacation, profit sharing, etc...).

Qualifications: Essential Qualifications:

Candidates should have a background in regulatory compliance and environmental permitting, with experience in NEPA, transportation and oil/gas/energy projects a plus; be able to comfortably interact with clients and review agencies; be able to lead and support the analysis of environmental impacts; and be able to manage projects and/or tasks in a collaborative setting with multiple disciplines. Candidates should have proven experience providing a range of support to clients in a consulting environment.

Responsibilities will include helping to grow CMEC's Houston office; preparing environmental and permitting documents for infrastructure and other development projects in compliance with applicable governing statutes and implementing regulations; and providing support in the planning and implementation of major infrastructure projects. The person in this position will help support environmental impact assessment projects primarily in Texas and potentially elsewhere in the Gulf Coast/Southwest; manage large task assignments and small-scale projects; perform complex analyses and studies; and interface with clients, agencies and the public. This person will take the lead in preparing NEPA documents and permit applications working with environmental staff and engineering clients. This position is ideal for an ambitious environmental professional who is seeking career growth and the challenge of growing with a dynamic company. Experience working for a small multi-disciplinary environmental firm is a plus.

Experience Required:

- 10+ years of experience required in environmental planning, documentation, assessment, permitting, and other related processes;
- Working knowledge of environmental compliance requirements as they relate to public and private infrastructure projects;
- Working understanding of US Army Corps of Engineers Section 404/10 and other

- federal permits as well as state wetlands permitting is strongly preferred;
- Working knowledge of agencies including USACE, TPWD, TxDOT, FERC, FHWA, FRA, FTA, FAA is strongly preferred;
 - Position requires the flexibility to travel for project and field work;
 - Position requires demonstrated skill in project and budget management, and commitment to QA/QC practices;
 - The candidate must have excellent research, analytical, and writing/communication skill plus attention to detail and commitment to quality and professionalism. Must be a team player.
 - Bilingual (English/Spanish) a plus.

Education Required:

- B.S. in Biology, Planning, Environmental Science, or a related field.
- Master's degree in pertinent field is preferred. Provide other certification and training information if available (American Institute of Certified Planners, OSHA 30 hour, HAZWOPER, CPESC or CESSWI, etc...).

If you are interested in a challenging and rewarding opportunity with a growing firm, please e-mail (PDF or WORD) a cover letter, resume, and contact information for three references to jobs@coxmcclain.com . CMEC is an Equal Opportunity Employer.

Website: www.coxmcclain.com

Contact: "Sr. Environmental PM - Houston" in subject line
E-mail: jobs@coxmcclain.com
Phone: 512-338-2223